

CITY OF CHAMPAIGN  
Champaign, Illinois

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**CITY OF CHAMPAIGN ELECTORAL BOARD AGENDA**

December 7, 2020  
10:30 a.m.

**SPECIAL NOTE REGARDING THE COVID-19 PANDEMIC**

**Pursuant to 5 ILCS 120/7(e) which amends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Electoral Board Members, other City staff members, the Objectors, and Candidates will be electronic via an online meeting platform.**

**The members of the Electoral Board will not be physically present for the Monday, December 7, 2020 Meeting and subsequent proceedings as they are continued from time to time but will instead be participating in the meeting through audio or audio/video access using a virtual meeting platform.**

**In addition to the virtual platform, the meeting will be streamed live on Champaign's cable access channel, CGTV, and on the City's website at [www.champaignil.gov](http://www.champaignil.gov).**

**Special note necessitated by the COVID-19 pandemic - see public comment rules attached to this agenda.**

- A. CALL TO ORDER
- B. ROLL CALL
- C. AUDIENCE PARTICIPATION
- D. PUBLIC HEARING
  - a. Appointment of Hearing Officer
  - b. Case Called (**Note:** No Evidence will be Taken on December 7, 2020)
    - Case No. 2020-1 (Funderburg Objection to Nomination Papers of Hendrix)
      - 1. Appearances Noted
      - 2. Acknowledgment of Receipt of Notices by Parties

E. REVIEW OF PROPOSED RULES BY CITY ATTORNEY

F. ADOPTION OF PROPOSED RULES BY BOARD

G. OUTLINE OF PROCEEDINGS BY CITY ATTORNEY

1. Preliminary Motions (Rule 7) Schedule

2. The Presentation of Cases Will be in the Following Order:

(a) Consideration of Substantive Motions and Procedural Motions

(b) Opening Statement

\*Objector

\*Candidate

(c) Case Presentation

\*Objector

\*Candidate

(d) Rebuttal Testimony

\*Objector

\*Candidate

(e) Closing Argument

\*Objector

\*Candidate

3. Consideration of Case by Board (when hearing completed)

4. Vote on Tentative Decision when Board has Completed its Deliberation  
Subject to Formal Entry of Final Written Decision

5. Adoption of Final Written Decision

H. DISCUSSION BY BOARD OF PROPOSED SCHEDULE

I. RECESS UNTIL DECEMBER 15, 2020 AT 1:30 P.M. (TENTATIVE)  
OR OTHER DATE DETERMINED BY THE BOARD

(**Note:** The Board will continue to reconvene and schedule future meeting dates during each meeting as required with no additional notice.)

*The City of Champaign is committed to ensuring accessibility for all residents. If an accommodation is needed to participate in a City meeting, please contact the City Manager's Office at least 48 hours in advance so that special arrangements can be made – 217-403-8710 (voice) or 217-403-8736 (TDD).*

*For more information visit the City's website – [champaignil.gov/elections](http://champaignil.gov/elections)*

**CITY ELECTORAL BOARD MEETINGS  
(COLLECTIVELY “ELECTORAL BOARD MEETINGS”)**

The Mayor is issuing the following rules for City Electoral Board meetings, recognizing the requirements under the Governor’s orders concerning social distancing of 6 feet and a maximum number of individuals at any meeting as required in Executive Order 2020-10 (COVID-19 Executive Order No. 8), and in accordance with Executive Order 2020-07 (COVID-19 Executive Order No. 5), Executive Order 2020-39 (COVID-19 Executive Order No. 37), Executive Order 2020-43 (COVID-19 Executive Order No. 41), Executive Order 2020-48 (COVID-19 Executive Order No. 45), Executive Order 2020-55 (COVID-19 Executive Order No. 51), Executive Order 2020-71 (COVID-19 Executive Order No. 67), the Emergency Proclamation issued by the Governor on November 13, 2020, as well as amendments to the Open Meetings Act, specifically 5 ILCS 120/7(e).

1. All Persons who are attending meetings of the City of Champaign Electoral Board will be required to attend by means of electronic attendance, including but not limited to a phone or computer connection. The Mayor has determined that such physical presence is not feasible at this time.
2. The platform for electronic attendance at the meeting will be arranged in advance by the City Manager, or her designee, and will be communicated to each Board Member at least 48 hours prior to the commencement of the meeting.
3. Prior to the first Electoral Board meeting at which a new platform is utilized, the City Manager or her designee, shall endeavor to meet with members, if necessary, utilizing the platform intended to be utilized at the upcoming meeting for the purpose of familiarizing the Electoral Board member with the platform.
4. The electronic platform shall allow all members to speak at and listen simultaneously to the proceedings. Such ability to speak and hear discussion and testimony shall be verified prior to or during the meeting.
5. In the event an individual member is unable to participate in the meeting or part of the meeting or does not respond to a call to a vote when his or her name is announced, the member shall be counted as an excused absence from the meeting or vote as the case may be.
6. The meeting proceedings will be simultaneously streamed on the City’s website, the audio (and video if available) shall be available on the City’s cable access channel, CGTV, and the meeting shall be available for subsequent listening in substantially the same manner as Electoral Board meetings have been available prior to the date of the initial emergency order. The failure of any of the above technical methods of broadcasting the proceedings shall not invalidate any action taken by the Board. Such verbatim records shall be made available to the public.
7. Since there may be no members physically present at the meeting, the Board rules for the duration of the Emergency Ordinance CB 2020-022 will be as follows to permit the public to address the Electoral Board at a time specified on the Board Agenda for a time period of 5 minutes or less per individual.

- A. Members of the public may participate in the Electoral Board meeting by contemporaneously hearing all discussion, testimony and roll call votes by means of the electronic meeting platform via web-based link, on CGTV, or telephone.
- B. Information concerning the public’s ability to address the Electoral Board during Board meetings will be printed on the meeting agenda and displayed prominently on the City’s website about how to join the electronic meeting and provide public comment. The information will be in substantially the following form:

**“NOTICE REGARDING MEETING AND PUBLIC COMMENT RULE MODIFICATION DUE TO COVID-19”**

The Emergency Proclamation issued by the Governor on November 13, 2020, the Governor’s attendant COVID-19 Executive Orders, as well as amendments to the Open Meetings Act, specifically 5 ILCS 120/7(e), suspend the necessity of in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation. Pursuant to the aforementioned enactments and in order to promote the 6 foot social distancing requirement for indoor meetings, the members of the Electoral Board will not be physically present for the City of Champaign Electoral Board Meeting, but will instead be participating in the meeting through audio access using a virtual meeting platform.

Also pursuant to the aforementioned enactments, public comments may be provided during the Board meeting by joining the electronic meeting via web-based link or telephone. This meeting will be conducted using the Zoom meeting platform and members of the public may join the meeting by:

- 1. Following the Zoom link below:

<https://us02web.zoom.us/j/83088187336?pwd=U0RZSVdudlozT2x0cVVHY0tWbkdrZz09> | **Passcode: 683199**; or

- 2. Calling 312-626-6799 and entering the meeting ID and password shown below:

**Meeting ID: 830 8818 7336**  
**Passcode: 683199**

At the designated point in the meeting agenda and, the Mayor (or Presiding Officer) will call for public comments. Individuals wishing to speak should either click the “Raise Hand” button (for those attending via computer) or dial \*9 (for those attending via telephone). When an individual is called upon to provide comments, the microphone will be unmuted. The individual will be requested to state his or her name, city of residence and to limit comments to 5 minutes or less. After the individual is done speaking the microphone will be muted for that individual and the next individual will be called upon to provide comments.

More detailed information about providing public comments can be found on the City's website at [champaignil.gov/publiccomment](http://champaignil.gov/publiccomment).

- C. Notwithstanding anything to the contrary in this Order, all requirements shall be interpreted to promote compliance with the Open Meetings Act, and the Proclamations and the Executive Orders of the Governor and Mayor.