

Public Access Counselor Pratt,

I am writing to formally request that your office review the actions of the Cunningham Township Board, regarding a number of public meetings. I believe the Township Board has repeatedly violated, and continues to violate, section 2.06(b) of the Illinois Open Meetings Act.

The OMA states:

**“A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.”**

The Cunningham Township Board has not posted meeting minutes on its website (or any other place accessible by the public) for the past several months. The most recent meeting minutes are from their March 22<sup>nd</sup>, 2021 meeting, and some agendas show minutes being approved past the required 30 day deadline. For some of these meetings, it seems meeting minutes were never created or approved. The problem compounds itself because the lack of access to any meeting minutes makes it difficult to determine which minutes may have been approved (without spending hours reviewing meeting video). Therefore, I believe the Township Board has violated the OMA in regards to the following meetings by failing to timely approve and/or failing to publicly post minutes:

4/5/2021 Cunningham Township Board Meeting

4/12/2021 Cunningham Township Board Meeting

4/13/2021 Cunningham Township Board Annual Meeting

4/19/2021 Cunningham Township Board Meeting

5/10/2021 Cunningham Township Board Meeting

6/14/2021 Cunningham Township Board Meeting

6/21/2021 Cunningham Township Board Public Hearing

6/21/2021 Cunningham Township Board Meeting

6/28/2021 Cunningham Township Board Meeting

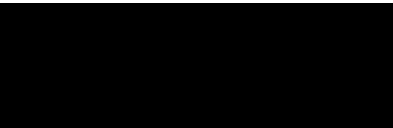
6/28/2021 Cunningham Township Board Public Hearing

7/12/2021 Cunningham Township Board Meeting

Please note that while the Township does have their own website (<https://www.toi.org/township/champaign-county-cunningham-township>), it links to the City of Urbana website for meeting documents (<https://www.urbanaininois.us/boards/cunningham-township-board>).

I thank you for your careful review of this matter.

Regards,

 Christopher Hansen, September 9, 2021