



URBANA SCHOOL DISTRICT #116

BOARD OF EDUCATION MEETING

BUSINESS MINUTES

JEAN F. BURKHOLDER

ADMINISTRATIVE SERVICE CENTER

205 North Race St. Urbana, IL 61801

Tuesday, December 15, 2009

7:30 p.m.

www.usd116.org

Our mission is the Urbana School District #116, through the active engagement of the community, is to provide a quality education by vigorously fostering high expectations for individual growth within a nurturing and just environment, enabling each student to become a self-sufficient, productive, caring, and responsible member of a changing world society.

Mr. John H. Dimit, President
Ms. Benita Rollins-Gay, Vice-President
Ms. Ruth Ann Fisher, Secretary
Ms. Brenda Carter, Member
Ms. Elaine Gehrmann, Member
Ms. Peggy Patten, Member
Mr. Steve Summers, Member
Dr. Preston L. Williams, Jr., Superintendent
Ms. Lori Johnson, Board Secretary

1.0 CALL TO ORDER

President Dimit called the meeting to order at 7:31 p.m.

2.0 ROLL CALL

Present: John Dimit, President
Benita Rollins-Gay, Vice-President
Ruth Ann Fisher, Secretary
Brenda Carter, Board Member
Elaine Gehrmann, Board Member
Peggy Patten, Board Member
Steve Summers, Board Member

Also Present: Preston L. Williams, Jr., Superintendent
Donald Owen, Asst. Supt. of Curriculum and Instruction
Gayle Jeffries, Asst. Supt. of Human Resources
Carol Baker, Director of Business and Finance
Susan Baker-Ory, Asst. Supt. of Special Services
Ota Dossett, Director of Facilities and Grounds

3.0 ADDITIONS, CORRECTIONS AND MODIFICATIONS OF AGENDA

4.0 CITIZENS STATEMENTS

5.0 CALL FOR EXECUTIVE MEETING/SESSION (After current meeting)

6.0 APPROVAL OF AGENDA

Vice-President Rollins-Gay, moved to approve the agenda as presented, seconded by Member Summers. Motion passed.

7.0 COMMENDATIONS/RECOGNITIONS

8.0 PUBLIC HEARING

8.01 Public Hearing on Estimated Tax Levy

As required by the "Truth in Taxation Act" a public hearing was held to allow public comment on the 2009 tax levy.

President Dimit called the public hearing to order at 7:35 p.m., with no public comment, the hearing was closed at 7:36 p.m.

8.02 Public Hearing to sell Working Cash Fund Bonds and Tort Bonds

A public hearing concerning the intent of the Board of Education to sell Working Cash Fund Bonds and Tort Bonds was held.

President Dimit called the public hearing to order at 7:36 p.m., with no public comment, the hearing was closed at 7:37 p.m.

9.0 COMMUNICATIONS

10.0 POLICY REVIEW

11.0 ACTION ITEMS (Consent)

Vice-President Rollins-Gay, moved to approve the following consent action items, seconded by Member Carter. On a roll call vote, all members present voted "aye." Motion passed.

11.01 Minutes

Business Meeting, November 17, 2009
Study Session, December 1, 2009

11.02 November Bills/Checks

Education Fund Bills	\$ 726,403.49
Operations & Maintenance Fund Bills	\$ 164,380.07
Bond & Interest Fund Bills	\$ 0.00
Transportation Fund Bills	\$ 192,801.28
II Municipal Retirement Fund	\$ 70,978.71
Construction Fund Bills	\$ 0.00
Capital Project 2009 Fund	\$ 53,884.40
Fire Prevention & Safety Bonds	\$ 0.00
Fire Prevention & Safety (Levy)	\$ 0.00
Payroll	\$2,614,405.11
Adult Education	\$ 151,704.88

11.03 **Interfund Loans** - None

11.04 **Personnel Items**

Approval of various personnel items will be requested.

12.0 **ACTION ITEMS** (Individual)

12.01 **Gifts**

Connie Minnes, Urbana donated \$30 to the Urbana Middle School Library to purchase high interest books for African American teens.

Elaine Gehrmann, Urbana, donated a three year subscription to the children's literary magazine, *Stone Soup: The Magazine by Young Writers & Artists* to the Urbana Middle School Library. This donation is valued at \$82.

Terry Patton, Urbana, donated \$250 to Urbana Adult Education. This donation will support proctoring an eight hour exam.

Mack's Auto Recycling, Rob McCartney, Urbana, donated 15 salvaged automotive engines to UHS Auto Lab. This donation was valued at \$1,500.

Deborah Katz-Downie, Urbana, donated ink cartridges and a printer, for district use. This donation was valued at \$60.

An anonymous gift of \$500, was donated to Urbana High School's for it's Springfield band trip.

Terrance Baldwin, Danville, donated a 22" China Boy Cymbal and stand. Also, an 18" China Boy Cymbal and stand. This donation was valued at \$575.

Esther Steinberg, Urbana donated \$15 to the Evelyn Burnett Underwood Music Assistance Program. The following donations were made to the same program in memory of Derek Spooner: Evan & Lee Melhado - \$36 and Judith & Richard Kaplan - \$25.

Member Carter moved to approve and accept the above mentioned gifts, seconded by Secretary Fisher. Motion passed.

12.02 **Approval of the Tax Levy Resolution**

Board adoption of the 2009 Tax Levy was requested.

Member Patten moved to approve item #12.02, seconded by Member Summers. On a roll call vote, all members present voted "aye." Motion passed.

12.03 Xerographic Paper Bid

Carol Baker, Director of Business, made an administrative recommendation to award the bid to Midland Paper in the amount of \$20,697.60.

Vice-President Rollins-Gay moved to approve item #12.03, seconded by Member Patten. On a roll call vote, all members present voted "aye." Motion passed.

12.04 Appointment of District 116 Freedom of Information Act Officer

According to new Freedom of Information Act (FOIA) law, the board must appoint a District 116 FOIA officer by January 1, 2010.

Secretary Fisher moved to appoint Lori Johnson as the FOIA Officer, seconded by Member Gehrman. Motion passed.

12.05 Community Engagement Facilitator Position

The Board of Education was given a new job description for the position of Community Engagement Facilitator. Approval was requested to move forward to fill this position according to the new job description.

After some discussion regarding the action of the previous Board of Education. Member Carter moved to rescind the April 7, 2009, Board of Education action, seconded by Member Summers.

Member Gehrman moved to adopt the job description, with the following changes: timeline to be three months instead of six, with the salary of \$8,000 instead of \$16,000. This motion was seconded by Vice-President Rollins-Gay. On a roll call vote, the motion was denied. Nay (5): Member Carter, Member Patten, Member Summers, Secretary Fisher, and President Dimit; Aye (2): Member Gehrman and Vice-President Rollins-Gay.

13.0 CALL FOR FUTURE SPECIAL/EXECUTIVE MEETINGS

14.0 SUPERINTENDENT'S REPORT

Ota Dossett, Director of Facilities Services, gave the board information about the 2010 Requested Working Cash Bond Fund Projects.

Dr. Laura Taylor, Principal at Urbana High School, reported to the board that UHS Received a Bronze Award from *U.S. News & World Report* as one of the best high schools in the nation. UHS is only one of two high schools in Champaign County to be recognized (Uni High received Honorable Mention). Board members and the public gave Dr. Taylor and UHS a round of applause. Dr. Williams noted that the honor is a District honor because the students "didn't start in high school."

15.0 BOARD REPORT

The board then discussed how to best study the school board revised policy. It was decided that board members should study the policy on their own time, vote to approve the policy January 19, 2010, and formally study the topics during 2010 as part of a study session.

16.0 ADJOURNMENT

Secretary Fisher moved to adjourn the meeting, seconded by Vice-President Rollins-Gay. Motion passed.

President Dimit declared the meeting adjourned at 9:23 p.m.

President

Secretary