

[REDACTED]

Response to FOIA request [REDACTED]

1 message

Meharry, Kay <lkmearry@urbanainlinois.us>

Mon, Aug 17, 2020 at 11:22 AM

To: [REDACTED]

Dear [REDACTED]:

The City of Urbana (City) hereby tenders its response to your FOIA request, dated July 17, 2020, and designated as number [REDACTED]

The estimated fee for the City's response to your request is \$27.97. This fee has been determined as follows:

FOIA Request [REDACTED] Please supply the following records: 1) Any and all documents related investigations performed on police complaints submitted by [REDACTED] after December 1 2019. I do not need the original complaint submissions, receipt letters, or findings letters (essentially, I do not need the items that I sent or items which will have already been sent to me by certified mail). I am asking for the investigation documents/reports/emails for those complaints.

<u>Item</u>	<u>Cost</u>
Miscellaneous responsive records, except emails: 11.38 megabytes in PDF format	\$20
USB flash drive	\$7.97
Total	<hr/> \$27.97

Estimated total fee \$27.97

You must pay the estimated fee before the City begins copying the requested records. Payment is due no later than August 21, 2020. To make this payment, please mail a check or money order to the City Clerk's Office, 400 S. Vine Street, Urbana, Illinois 61801 and include the City's FOIA request number with your payment. If you fail to remit the estimated fee, the City may deny this request. However, if the City processes this request and you subsequently fail to accept or collect the responsive records, the City may still charge you for its response pursuant to section 6 of FOIA. Further, your failure to pay will be considered a debt due and owing to the City and may be collected in accordance with applicable law.

Portions of the records you have requested may be exempt from disclosure under FOIA. These portions will be redacted from the records being released to you. The redactions will increase the size of electronic records, which may result in an additional fee. In this case, the City will provide you with an accounting of the final fee. You must pay the final fee before the City will release the records. When retrieving your records, you must present a government-issued photo identification document. To receive your records by U.S. mail, please provide a legible photocopy of your photo identification and a stamped, self-addressed 5" x 7" or larger envelope along with your payment.

Except as provided below, the City will respond to your FOIA request not more than 30 days from the date the City receives your full payment of the estimated fee.

Section 3(g) of FOIA allows a public body to deny an unduly burdensome request. 5 ILCS 140/3(g). Your request for "emails for those complaints" is unduly burdensome because [REDACTED] complaints are responsive to your request, and your broad description of the emails you seek will yield so many responsive records that the burden on the City to examine each one for information exempt from disclosure would unduly burden City operations. Accordingly, we ask that you narrow the scope of this portion of your request to bring it within manageable proportions pursuant to section 3(g). For example, you may wish to limit your request to a particular complaint or provide specific search terms and date ranges for a smaller number of complaints. We are willing to help you narrow your request. If you are interested in doing so, please contact the City Clerk's Office. Your narrowed request is due no later than August 21, 2020. If you are unable to narrow the scope of this part of your request, we may deny it pursuant to 5 ILCS 140/3(g).

If you believe any records you are seeking have been wrongfully withheld or redacted, you are entitled to a review of this decision by the Public Access Counselor of the Office of the Illinois Attorney General. To file a "request for review," you may write to the Public Access Bureau at 500 S. Second Street, Springfield, Illinois 62701, or you may phone 877-299-FOIA (877-299-3642). Any person denied access to inspect or copy any public record also may file suit for injunctive or declaratory relief, in accordance with 5 ILCS 140/11.

Sincerely,

L. Kay Meharry

Assistant City Clerk
400 S. Vine St, Urbana, IL 61801
217-384-2362
cityclerk@urbanaininois.us

