

# RECORDS DISPOSAL CERTIFICATE

## RECEIVED

TO: Local Records Commission  
Margaret Cross Norton Building  
Springfield, IL 62756  
217-782-7075

MAR 09 2021

APPLICATION #: 04:195

COUNTY: Champaign

FROM: Urbana Police Department

ADDRESS: (Agency Division)  
400 S. Vine

(Street, P.O. Box)  
Urbana, IL 61801

(City, ZIP Code)

CONTACT TELEPHONE: (217) 384-2320

CONTACT EMAIL: [alfonsel@urbanailinois.us](mailto:alfonsel@urbanailinois.us)

### Directions:

1. Fill in all blanks and columns.
2. Application item numbers must be listed in numerical order.
3. Record series titles must be listed as they appear on application.
4. Sign and send certificate to above address sixty (60) days prior to disposal date.
5. Retain records until approved copy is returned.
6. This form can be found online at <http://www.cyberdriveillinois.com/>.

LOC. REC. COMM.

APPLICATION ITEM NO.	RECORD SERIES TITLE	INCLUSIVE DATES (MONTH/YEAR)	VOLUME OF RECORDS (Cu. Ft. or MB/GB)
200	Administrative Files	✓ 1965-2008	3.0
<del>1003</del> 1542	Criminal History, Background Inv. related corresp. and Background Reports	✓ 1993-2003	2.5
1509	Complaints against Officers	✓ 1973-2012	4.0
<p>(3)</p> <p><b>DISPOSITION APPROVED</b></p> <p><i>* as amended *</i></p>			
			<p>Total Volume from all pages</p> <p>Cu. Ft. <u>9.5</u></p> <p>MB/GB _____</p>

If any of the above records are microfilmed, I hereby certify that they have been reproduced in compliance with standards given in Sections 4000.50 and 4500.50 of the Regulations of the Local Records Commissions.

If the records are digitized, I certify that they have been reproduced in compliance with standards given in Sections 4000.70 / 4500.70 and will be maintained in compliance with standards given in Sections 4000.80 / 4500.80 of the Regulations of the Local Records Commissions.

I hereby certify that, in compliance with authorization received from the Local Records Commission, the records listed above will be disposed of on or after:

5/9/21

Date

Signature

Signature

CNC

Approved by ILSOS

3/9/21

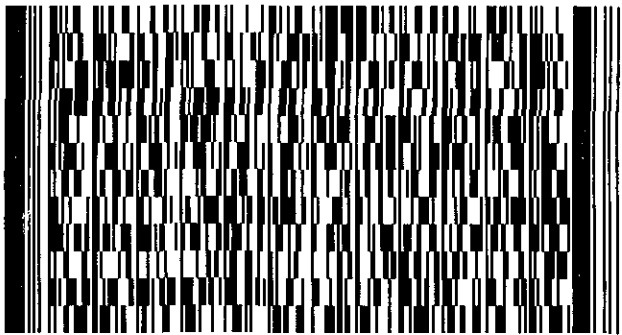
Date

Elizabeth "Betsy" Alfonso-Sergeant, Urbana Police Department

Print name and title on line above

Prepared by: \_\_\_\_\_

(Signature required only if records have been microfilmed or digitized)



DOCUMENT  
TYPE

DISPOSAL CERTIFICATES

FILE NUMBER

04:195

COUNTY

CHAMPAIGN

CITY/TOWNSHIP

URBANA

OFFICE

POLICE DEPARTMENT

Doc Part #

062